

LIM Informal AGM 2018 Meeting Notes

Location	Birmingham City University Curzon Building	Time and date	6.30 23 May 2018
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Purpose of meeting	Annual General Meeting
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Present	Committee members: Romy Rawlings (RR) Graham Woodward (GW) Dorian Randall (DR) Katie Allen (KA) Rubert Dugdale (RD) Johnathan Stephen (JS) and approximately 25 other LIM members	Bob Churn (BC) Ross Pritchard (RP) Russell Good (RG) Graham Woodward (GW) Tom Supple (TS) Megan Lloyd (ML) Emma Skippins (ES)
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Circulation	Posted on LIM Web Site
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Currently LIM had no chair so the AGM had been organised as an informal meeting and report on the year's activities and treasurer's report had been circulated to members and copies were also available at the meeting. These reports are also attached to these minutes.

Item No	Agenda item	Action						
1.0	Introductions							
1.1	Bob Churn (Branch Treasurer) acted as chair for the meeting							
2.0	Last Meeting Minutes							
2.1	Minutes from the 2017 AGM, held at Birmingham City University, were accepted as correct by those present.							
3.0	Acting Chair's Report (Bob Churn)							
3.1	BC gave a brief overview of the events that had been held through the year as the attached summary.							
4.0	Treasurer's Report (Bob Churn)							
4.1	RC presented the branch treasurer's report as follows: <table border="0"> <tr> <td>Current account balance</td> <td style="text-align: right;">£5,052.54</td> </tr> <tr> <td>• Year to date expenditure</td> <td style="text-align: right;">£2,250.79</td> </tr> <tr> <td>• Year to date Income</td> <td style="text-align: right;">£722.90</td> </tr> </table> <p>LIM's CAF Account is now managed online and all payments made via BACS transfer.</p>	Current account balance	£5,052.54	• Year to date expenditure	£2,250.79	• Year to date Income	£722.90	
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Prepared by

DR

Minutes

LIM AGM 23 May 2018

Item No	Agenda item	Action
	<p>Branch funds are audited by the LI's auditors</p> <p>NB See attached notes for further analysis of income and expenditure and forecast income/expenditure for 2018/19</p>	
5.0	Election of Committee Members for Year 2018-19	
5.1	<p>Ross Pritchard had volunteered to stand as Chair</p> <p>The following members were elected to the LIM committee:-</p> <ul style="list-style-type: none"> - Chair : Ross Pritchard (nominated by Bob Churn/Seconded by Ian Lanchbury) - Vice Chair: no volunteers - Treasurer: Bob Churn (nominated Jenny Walters/ seconded Rupert Dugdale) - Secretary: Dorian Randall (nominated Bob Churn/ seconded Graham Woodward) - Branch Rep: Rupert Dugdale (nominated Dorian Randall / seconded Dorian Randall) <p>A number of other members had also agreed to join or remain on the committee: Russell Good, Emma Skippins, Julian Woolley, Romy Rawlins, Russell Good, Francis Colella, Johnathan Stephen, Andy Willerton Tom Supple, Katie Allen, Francesca Certo.</p> <ul style="list-style-type: none"> - Social Media: Responsibility for social media is now shared amongst committee members with Johnathan Stephen managing the Facebook account. - Student Rep: Megan Lloyd had completed her course so would no longer be able to be student representative. No other candidate came forward. - Event Co-ordinator: Katie Allen has been acting as Event co-ordinator setting up Eventbrite invites etc. - Web Manager : Tom Supple 	
6.0	Any other business	
6.1.	<p>The AGM closed and was followed by an address from Dan Cook Chief Executive Officer of the LI who gave a brief overview of the Corporate Strategy and the 5 year plan for the LI.</p> <p>This was followed by a presentation by Simon Delahunty-Forrest (Birmingham City Council Head of Design) on the subject of 'Birmingham City of Cranes' discussing strategic planning and large scale infrastructure projects in the city.</p>	

Landscape Institute Midlands, AGM 23rd MAY 2018

This year the LIM Branch Committee have decided to make the AGM a little less formal by not having the customary Branch business presented at the meeting, preferring instead to issue a written summary of the previous year for those attending.

Branch Activity

We have held a range of well attended events which we hope Members have found enjoyable and informative, providing CPD as well as networking opportunities.

October saw a Landscape Institute CPD day held in Birmingham with topics including How to engage in a BIM project, Inclusive Design and Inclusivity Appraisals, Humans Habitat and Health and a presentation about the selection of paving materials for New Street Station.

November saw the annual Midlands Landscape Pub Quiz, with Russell Good ably providing quizmaster services, a distinct landscape theme to the questions and a packed attendance at the Eagle and Ball Pub at Birmingham City University. The evening (sponsored by Marshalls and Specifi) which was won by the Worcester Saucerers, ended with a rousing rendition of REM's Man on the Moon!

November also saw the Specifi Landscape event held at the CBSO in Birmingham, this included a talk about sustainability: The Water Sensitive City by Gary Grant and 18 exhibitors show-cased a variety of landscape products and services. Keep an eye out for this year's event due to be held 23rd October 2018.



In early December a joint event with BALI was held to discuss the current state of BIM (Building Information Modelling) bringing together specifiers, suppliers and contractors. This seminar gave a unique opportunity to hear about the current state of BIM in the landscape sector from five expert practitioners who are successfully working in a BIM environment.

We held our first project based event of the year in February with a trip to Dudley Canal and Tunnel Trust's Portal Project with a family friendly talk, buffet lunch, tour of the visitor centre and the famous canal boat trip through the Limestone Mines. The event was kindly sponsored by Pleydell Smithyman who were the lead designer for the project.



In March we held a CPD evening with an authoritative update on the CDM Regulations given by Colin Moore. Entitled CDM Differently: the application of the CDM Regulations 2015 for Landscape Professionals this presentation covered information specifically relevant to members.



Most recently at the start of May 2018 we were guests at an open day and presentation on Natural Swimming Pools held at Love2Stay in Shrewsbury. This was kindly sponsored by Love2Stay and included a joint presentation and tour by Mosaic Garden Design and Poolscape who had been involved in the design and construction of the facility.



TDAG

Recently members have been attending various TDAG (Trees Design and Action Group) events. These are held in Birmingham every two months. It is proposed that a joint LIM/TDAG CPD day will be organised later this year.

Building Brum

Members have attended various Building Brum events through the year. These are joint events with RIBA, RICS, ICE, RTPI, BIID, SBID, and CIOB. This included In July *Building Brum: Digbeth in Colour* evening. Guests were encouraged to 'colour a canvas' outlining a Digbeth landmark and try their hand at Graffitiing. A second event was held in September at the *Trading Places: Inventing and Innovating Towards a Future Birmingham Architecture* evening with talks from guest speakers from Birmingham City Council and street food and drinks from the local Two Towers Brewery. Three further Building Brum events took place in November 2017 with Associated Architects speaking on the dramatic transformation of the western and eastern sides of Birmingham city centre; Chetwoods hosting a talk on The Circular Economy - A look at what a circular economy is and how its ideas could shape Birmingham, and Westside meets Eastside – an evening celebrating the dramatic transformation of the western and eastern sides of Birmingham City Centre.

Upcoming events

We currently have the following proposed events planned/on the horizon for the following year:

- Planning and Landscape CPD September;
- Joint TDAG event at BCU September;
- Geology tour around Dudley June/July;
- Autumn visit to Walsall Arboretum;

- Urban Forest events and Tour of Digbeth Street Art August probably hosted by BM3;
- 2018 Pub Quiz – end of November 2018?

We are always looking for ideas for events and visits whether social, technical or networking so if you have an idea for a subject, speaker or venue to visit or would like to host an event just let one of the committee know or e-mail us at mail.midlands@landscapeinstitute.org

LI Council

The Branch has contributed to Landscape Institute matters, including the development of its Corporate Strategy and proposals for more effective engagement of branches, through the attendance of the Branch Representative – Rupert Dugdale on LI Council at the Institute’s Advisory Council.

Branch Committee

Current committee members are as follows:

Chair: currently vacant

Vice chair: currently vacant

Branch representative: Rupert Dugdale

Treasurer: Bob Churn

Secretary: Dorian Randall

Events co-ordinator: Katie Allen

Social media: Mario Jablonski has relinquished this role and responsibility for social media is now shared amongst committee members with Johnathan Stephen managing the Facebook account.

Student Representative: Megan Lloyd

Webmaster: Tom Supple

Other committee members: Julian Woolley, Johnathan Stephen, Ross Pritchard, Emma Skippins, Francesca Certo, Andy Willerton, Russell Good, Steve Fancourt, Romy Rawlings, Graham Woodward.

Generally committee members have agreed to continue in their present roles. No one has currently come forward to take up post of chair but Ross Pritchard has volunteered to stand as Vice chair. Megan Lloyd is no longer enrolled as a student so a volunteer for Student Representative is also sought.

The Committee has struggled this year with the absence of a permanent Chair, although Committee members have acted as chair on a rotating basis. Volunteers for Committee roles, whatever the level of input, are always welcomed! Meetings are held in Birmingham city centre every six weeks or so and only take one and a half hours.

TREASURER'S REPORT

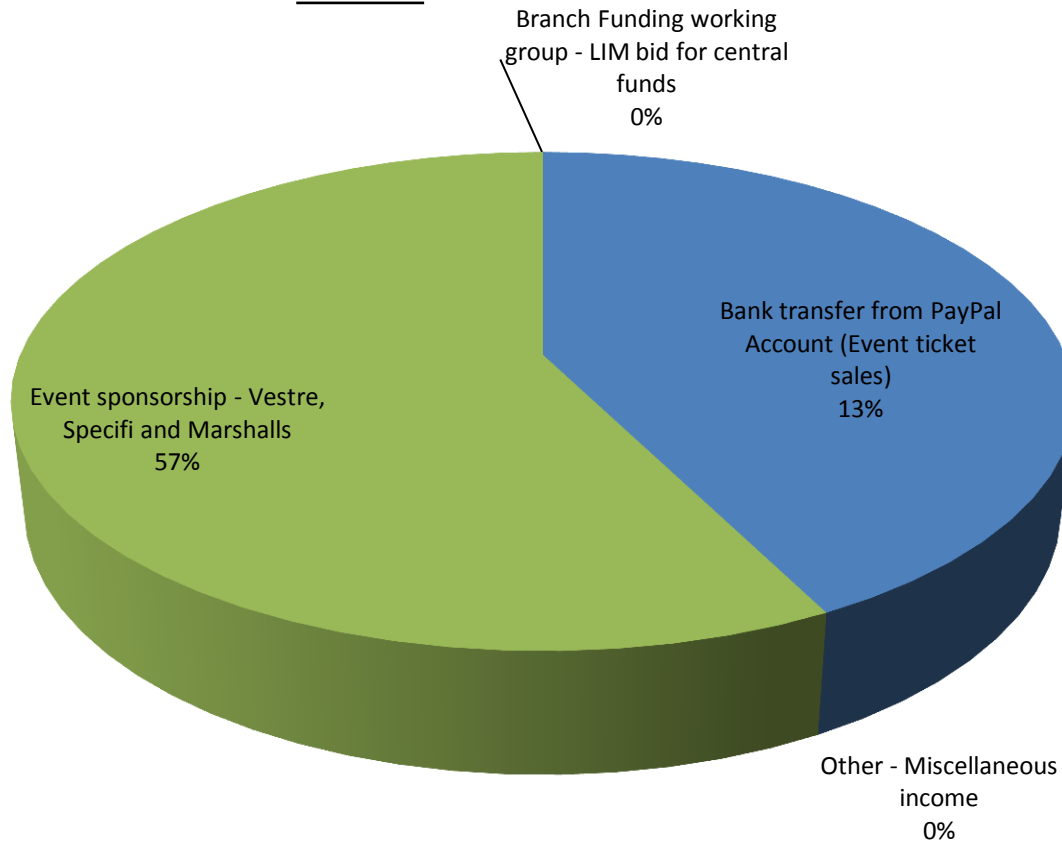
Current account balance £5052.54

- Year to date expenditure £2250.79
- Year to date Income £722.90
- Further LI funding available through bidding system, allocated 2 x per year (Nothing bid for this year!)
- LIM's CAF Account is now managed online, chequebooks discontinued so all payments via BACS. £5.00 monthly charge.
- Branch funds are audited by the LI's auditors £14.00 p.a.

Income 2017/18

Income for 2017/18 only

Bank transfer from PayPal Account (Event ticket sales)	307.50
Other - Miscellaneous income	0.00
Event sponsorship - Vestre, Specifi and Marshalls	415.40
Branch Funding working group - LIM bid for central funds	0.00
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	722.90

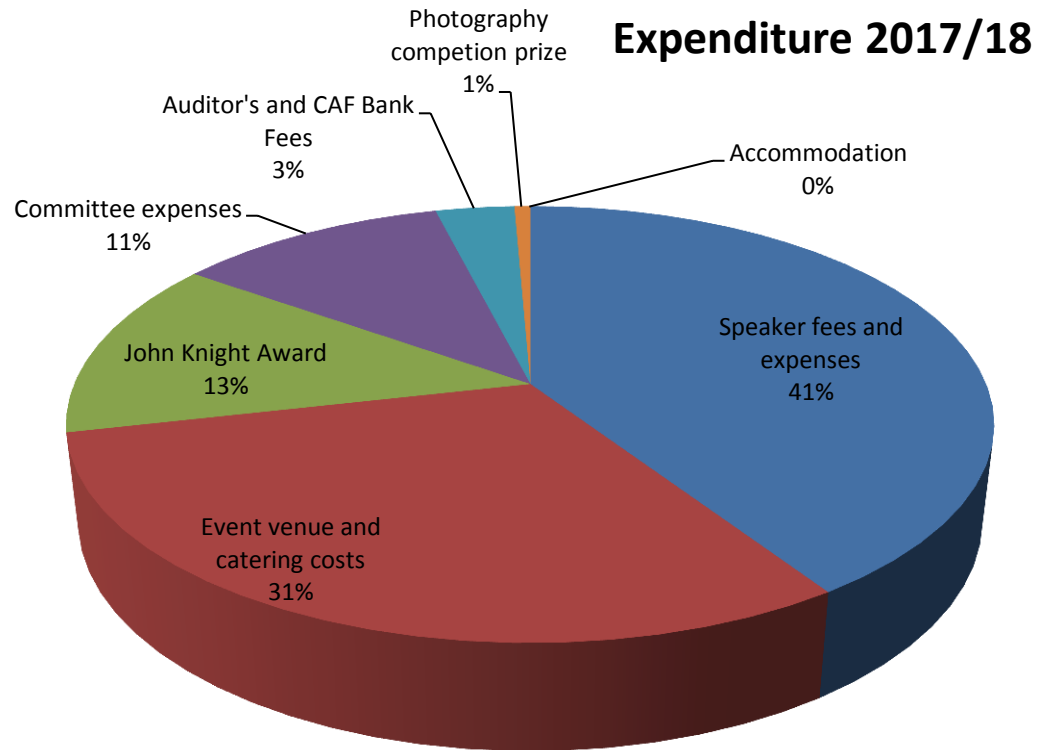


Account balance for year end 2017/18 :
£5,052.54

Expenditure 2017/18

Expenditure for 2017/18 only

Speaker fees and expenses	916.00
Event venue and catering costs	692.60
John Knight Award	300.00
Committee expenses	253.19
Auditor's and CAF Bank Fees	74.00
Photography competition prize	15.00
Accommodation	0.00
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	2250.79

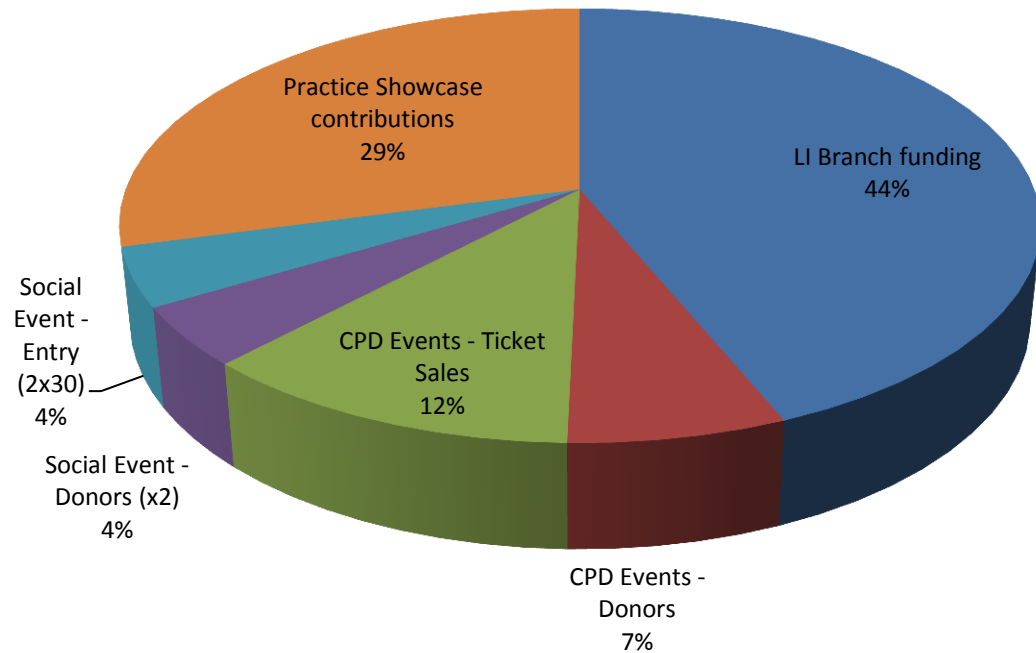


Forecast Income 2018/19

Forecast Income 2018/19

LI Branch funding	3000.00
CPD Events - Donors	450.00
CPD Events - Ticket Sales	800.00
Social Event - Donors (x2)	300.00
Social Event - Entry (2x30)	300.00
Practice Showcase contributions	<u>2000.00</u>
	<u>6850.00</u>

Forecast Income 2018/19



Forecast Expenditure 2018/19

Contribution to Joint Midlands Events	500.00
Meetings - Committee Expenses	500.00
Meeting Room Rental	750.00
CPD Events - Catering	600.00
CPD Events - Speaker Expenses	1500.00
CPD Events - Paypal / Eventbrite Fees	100.00
Social Events - Catering / Facilitators	750.00
John Knight Award	300.00
Competition prizes	100.00
Practice Showcase	3500.00
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	8600.00

Forecast Expenses 2018/19

Forecast Expenses 2018/19

